



INSTITUTE OF BANKERS IN MALAWI

MARCH 2016 STUDENT UPDATE

TO OUR VALUED IOB STUDENTS

We welcome you all our valued students to the year 2016. We congratulate those that have passed their examinations and encourage those that have not done well to put more effort in their studies. We hope you will never relent to your studies.

EXAMINATIONS RESULTS AND FEES

Please take note that Institute of Bankers in Malawi is doing everything possible to release examination results in good time. We sincerely apologize for the late release of the November 2015 examinations. For May 2016 examinations, a decision has been made that examinations will be done in the second week of May instead of first week.

The Institute noted that a lot of students, delay payment of fees to the last minute and in the end they do not have enough time to study for the examinations. All examination questions come from the syllabus/ manual and the earlier you pay for the examinations; the more time you have to study the reference materials.

The reference manuals need to be read in its entirety. Examiners are requested to cover the entire syllabus, meaning the entire manual. So you need to be well conversant with the manual from cover to cover.

The tuition colleges and lecturers have been encouraged to adopt High order skills method of teaching. High order skill is a method that tutors use to demonstrate to students using practical examples how topics are tackled by applying knowledge, evaluation, synthesis and analysis. Coupled with coaching and mentoring, this would assist even an average student to improve his/ her performance.

This would apply to examiners when they are setting examinations. Most questions though taken from the syllabus, will have an element of application in it. The research without quoting references has shown that students who do well in application and analysis questions do extremely well in a working environment. So this is to your benefit!

EXAMINATION FORM

All students that are writing examinations are required to fill up the examination form. The form helps the Institute in different ways such as:

- a) Formulation of registers
- b) Knowing the subjects a student is sitting for as most students do not indicate such on the deposit slip.
- c) Knowing area of specialization for Diploma and Advanced Diploma students and register the same in our database.
- d) Knowing the student's examination centre.

The form in other words contains important information that helps the Institute to know the candidate in advance. If you are not in Blantyre, please scan the form attached and send it together with your deposit slip to the Institute.

TIMETABLE FOR MAY 2016

The examinations for May 2016 will be held from 8th to 13th May 2016 in all three centres listed below;

Blantyre	Chichiri Secondary School
Lilongwe	Lilongwe Technical College
Mzuzu	St John of God

Please find attached timetable for your guidance.

SUBSCRIPTION FEES

We continuously remind you our dear students that subscription fee falls on 1st January of every year. So, subscription fee always comes first before the examinations fees.

i) Blocking of Students

Please note that if you have not paid for your subscription fees, you will not be able to receive your May or November 2016 examinations results. It is a condition that all students, are members of the Institute that is why you are to renew the membership every year.

ii) Deletion of Students Due to Non-payments

From 1st January 2017, all students that have not paid for their annual subscription fees for 2016 will be deregistered from our database. This means that you will no longer be our student member and not eligible to sit for examinations. If you are to rejoin Institute of Bankers in Malawi, then you have to pay a penalty fee that is twice the subscription fees and all the outstanding arrears. Please do the needful to avoid this.

We will continuously send this to all students as a reminder and we will put this on our website for your information and action. Remember to pay subscription fees before the exam fees. The paid up students will be listed on the website as well. Take your time to visit the website to check for any new information from the Institute.

iii) Registration Numbers

It is still disappointing to note that students go into an exam room without registration numbers. Some forget their numbers and write their colleagues numbers. Please note that this gives distorted results to both you and your colleague.

On several occasions, the Institute has been blamed for giving wrong results and yet some students write registration numbers that do not belong to them. It is a tiring exercise to go through the scripts and a fee will be charged for indicating a wrong number on your answer book. Always remember, if you do this, someone will be given free marks. So let us avoid this mistake.

Please check with the Institute if you do not have your registration number and ensure that you get your student id within three weeks of receiving an acceptance letter. If you don't get assisted, you may escalate the matter to the next senior person until you get the necessary service. It is your right!

We are happy to report that the current curriculum will be going under major review so that it incorporates the new developments and addresses the needs of the industry. The exercise will involve consultation with different stakeholders so that it reflects the Malawian and world trends. Some of you will be approached as well, so that you give us your thoughts on the current curriculum and what needs to be done in order for us to improve and give you the service that you deserve.

Your constructive input will be important so that we come up with an up-to-date Curriculum framework that will see the Institute produce appropriately skilled and competent bankers.

ANNUAL CONFERENCE

The Institute will come up with its first annual conference in November 2016. Paid up student members are welcome to join us. This will be an opportunity to meet the different gurus in the industry. So please keep in mind that in November 2016, we are meeting at the lake for the first ever IOB membersconference. Those who have no arrears in membership fees will be given a priority.

STUDENTS THAT ARE NOT WORKING

We have quite a number of students that are not working. We try every year to circulate your names to the relevant authorities for consideration. Please remember to come back to us when you are employed so that we take you off our list. Always remember that during the interviews, you have to be at your best as you are rated not as IOB student but an interviewee.

SUGGESTION BOX

From April 2016, we will have a suggestion box in our offices, where we would like you to put your constructive ideas as to how we can serve you better. Those that are open to indicate their names for further consultations are encouraged to do so. We discourage swearing words as these will not help matters. Let us build the Institute together.

MANAGEMENT